

CP Fastpass Registration for Dray Carriers

How to register as a User for CP Fastpass:

- Need access to the Internet – you can use your mobile phone, computer, I-Pad
- Open up a **web browser and type in this URL** - external.cpr.ca/cpfastpass
 - Note - this is not an App you are not downloading data
- You will need an email address and mobile number, an email address can only be used once. If there are multiple people at the same company wanting to register there will need to be separate email addresses used.

The “User Login” screen will open, select “New User” and follow the steps.



- Select “FastPass Registration”
- Select “I am a Dray Administrator” – hit continue
- “New Company” will default to NO since you are already registered at the ramp
 - A new carrier to the CP ramp will click this field to change answer to Yes (you will have to be approved by CP)
- Search for your company name – start to type your name drop down will appear, select from the drop down.
- Enter in the following info:
 - Name – first and last, phone, email, full address of the company location you work at.
 - Note - each employee must use their own email address
- Review the summary if all correct – hit continue, you will receive a “congratulations” message with your new user id.
- You can save the link to your home screen

Create password

- Go to your mail box and open the email from CP (Customer Station you should receive in 1-2 minutes)
- Click the password reset link, Create your password :

(8 characters minimum – 3 must be letters, 1 capital, 1 lower case, 1 number and no special characters can be used).
Example – (Door1234 or Truck123).

Any issues registering or general questions **send an email to - Gate_Inquiry@cpr.ca** this email is set up to assist all Driver/Carrier inquiries.